



GOVERNMENT OF WEST BENGAL
Department of Information & Cultural Affairs



FOLK & TRIBAL CULTURAL CENTRE
Lokogram, Nitainagar, Chhit-Kalikapur, Kolkata-700099

Disclosure of Information u/s 4 of the RTI Act 2005 i.c.w Folk & Tribal Cultural Centre

The Right to Information Act has envisaged that all the Public Authorities shall make a constant endeavour to take steps in accordance with the requirements of this Act to publish all relevant information for knowledge of citizens at large and update the same at regular intervals. The Act enjoins that all records of the Public Authority should be duly catalogued and indexed in a manner and in the form which facilitates the right to information of citizens. The relevant information under section 4(1)(b) of RTI Act, 2005 is given below:

(1) The particulars of its organisation, functions and duties:

[u/s 4(1)(b)(i) of RTI Act, 2005]

Name of the Public Authority	: Folk & Tribal Cultural Centre
Name/Designation of PA Exec. Head	: Kaustav Tarafdar, Secretary, FTCC
Address	: Lokogram, Nitainagar, Chhit-Kalikapur, Kolkata-700099
Websites	: https://ftcc.wbicad.in/
Contact No.	: (033) 24262727/28/30/32/37

Functions:

A. Folk & Tribal Culture Centre (FTCC) : Is an autonomous body under the Information and Cultural Affairs Department. This is the nodal organization for implementation of the flagship project of the State Government namely 'Lok Prasar Prakalpa' (LPP). This project was launched in the year **2014** by the Department of Information & Cultural Affairs with the inspiration of Hon'ble Chief Minister of West Bengal Mamata Banerjee. Initially **40,000** folk artistes enrolled in this project. The popularity of the programme has spread its wings far and wide and touched the lives of the common rural masses in such a manner that the number of enlisted folk artistes has reached till date nearly **2 lakhs**. This project has not only provided economic stability to the folk artistes of Bengal, it has also revived the traditional folk art form.

B. Pension & Retainer Fees : The folk artistes who are above 60 years of age are getting pension @ Rs. 1000 per month under Lok Prasar Prakalpa (LPP). The enlisted folk artistes between 18-60 years in Lok Prasar Prakalpa, who are engaged in publicity campaign for different departments, have been receiving Rs. 1000 per month as retainer fee. The pension & retainer fees are going to the bank accounts of the enlisted folk artistes directly through Jai Bangla Portal using the existing integration between the Jai Bangla Portal and SBI account of FTCC.

C. Performance Fees : The enlisted folk artistes are performing regularly at International and National events. In **2014** the tableau on **Bauls of Bengal** and in **2016** the tableau on **Chhou Dance of Purulia** got the **1st prize** at the Republic Day Parade at New Delhi. Last year a Dhaki team comprising of female artistes took part in a Durga Puja in Switzerland. In the India International Trade Fair (IITF) at New Delhi, the folk artistes under LPP have been performing every year on the West Bengal Day programme at Pragati Maidan. The folk artistes are also deployed to welcome and receive the VVIPs like Hon'ble President, Hon'ble Prime Minister, Hon'ble Governor, Hon'ble Chief Minister and other International and National guests in case of big events like G-20 Summit, Bengal Global Business Summit (BGBS), Under-17 World Cup Football Tournament, Kolkata International Film Festival (KIFF) etc. Not only in International and National events, the LPP artistes are performing regularly in different programmes organized by various State Government departments such as Biswa Bangla LokoSanskriti Utsab, Poush Utsab, Sabala Mela, Milan Utsab etc.

The State Government is in the mission of publicising its flagship programmes through LokPrasarPrakalpa among the people. For instance, the folk artistes are being utilized for disseminating information regarding the schemes like **Laxmir Bhandar, Students' Credit Card, Kanyasree, Krishak Bandhu, Sikshasree, Khadya Saathi** etc. through their performances. Health and sanitation messages and messages to build up awareness against evils of dowry, child marriage and trafficking etc. are also being effectively transmitted through these LPP messengers. The enlisted folk artistes are getting **Rs 1000** per programme as performance fees. It is going to their bank accounts

directly. Many folk artistes are getting more than one programme per month which is evident from the fact that in the last financial year **2,12,432** LPP artistes (at present the enlisted figure is **1,85,680**) performed in nearly **27 thousand** programmes throughout the State. In districts and sub-divisions DICOs and SDICOs under this department played the pivotal role for providing such programmes to them. From Kolkata, FTCC provided programmes to nearly **33 thousand** LPP artistes in **60** Government programmes.

D. Workshops and Conferences : FTCC organize workshops and conferences on different folk forms at regular intervals. In the last financial year two workshops and conferences were organized in each district. In total, **44** workshops and conferences were organized with the help of DICOs : one workshop involving **500** folk artistes of each district to enlighten them on different on- going social schemes of the present State Government such as **Laxmir Bhandar, Students' Credit Card, Kanyasree, Krisak Bandhu** etc. so that they can effectively give publicity of such developmental schemes; another on the popular folk form of a particular district like **Gambhira** of Malda, **Bhawaiya** of Coochbehar, **Bonbibirpala** of south 24Pgs etc. These workshops are being organized for upgrading the traditional folk forms for presentation to new generations in a more attractive way.

E. Memorial Lectures: Folk and Tribal Cultural Centre every year organises five Memorial Lectures: 1. Arun Kumar Ray Memorial Lecture, 2. Sudhi Pradhan Memorial Lecture, 3. Asutosh Bhattacharjya Memorial Lecture, 4. Gurusay Dutta Memorial Lecture & 5. Tarapada Santra Memorial Lecture.

F. Events : In each district a 3-day **District Level Folk & Tribal Cultural Festival & Jatra Utsab** scheduled to organize in a befitting manner in the months of January, February & March every year. DICOs took pivotal role to make the programme a grand success. More than 10 thousand LPP artistes participated in 22 districts. Apart from it the foundation Day of FTCC scheduled to celebrate from **6-8 December** every year at Lokogram. Nearly **200** LPP artistes from different districts of West Bengal performed in 3 day programme.

G. FTCC runs six Charcha Kendras at Birbhum, Purulia, Jhargram, Bankura, Malda and Alipurduar districts. It also run Folk Musuem at Jhargram, Suri (Birbhum) and Alipurduar.

H. Awards : FTCC confers Lalou Purashkar to the senior artistes, Sudhi Pradhan Puraskar to the junior creative artists, Thakur Panchanan Barma Purashkar to the folk artists of North Bengal and Pandit Raghunath Murmu Purashkar to the tribal intellectuals.

I. Publications : FTCC has a rich collection of over **200** titles on folk culture. FTCC also regularly publishes a bi- monthly bulletin **Lokobarta** and brings out a bi-annual research journal **Lokoshruti** on folk and tribal art and culture. FTCC have also published **Zilla Lokosanskriti Parichaya Grantha** on different districts of the state. They also prepare C.D.'s on various forms of folk and tribal songs and also make documentary films on rare & extinct folk forms and legendary folk artistes.

FTCC has two permanent counters, one at RabindraSadon-Nandan premises and another at Madhusudan Mancha, Dhakuria. The book selling units of FTCC also participates in different fairs organized by I&CA department for selling their publications.

(2) The powers and duties of its officers and employees:

[u/s 4(1)(b)(ii) of RTI Act, 2005]

Powers :

Secretary, Folk & Tribal Cultural Centre is the executive head and DDO of the Folk & Tribal Cultural Centre office and he has been vested with the powers to execute any decision that has been approved by the Director of Culture or the Secretary of the Department or any higher authority as per order, issued by the I&CA Department. Secretary, Folk & Tribal Cultural Centre enjoys the power of incurring expenditure as per Delegation Financial Power Rules, 1977 as amended from time to time. Power and duties of the Officer is clearly defined by the different rules as describe primarily in W.B. Service Rules Part-1 & II, W.B. Financial Rules, W.B. Treasury Rules including procedure to execute the Work. Employees of Folk & Tribal Cultural Centre are work under the direct supervision of the Secretary, Folk & Tribal Cultural Centre.

Duties :

The Duties of the Officers of Folk & Tribal Cultural Centre is same as any officer of any office of the State Government and this has elaborately stated in the W.B. Service Rules (Part-1), 1987 vide Appendix 6A of West Bengal Service (Duties, Right and obligation of the Government employees) Rules, 1980. And the employees are governed by the concurrence of the Finance Department and subsequent approval of the State Government.

(3) The procedure followed in the decision making process, including channels of supervision and accountability:

[u/s 4(1)(b)(iii) of RTI Act, 2005]

Procedure followed in the decision making process, including channels of supervision and accountability is well defined by the different rules as mentioned in

(a) W.B. Service Rules Part-I & Part- II,

- (b) W.B. Financial Rules,
- (c) W.B. Treasury Rules and
- (d) Administrative orders/ Notifications etc. of the Government as issued time to time

(4) Norms set for the discharging functions: [u/s 4(1)(b)(iv) of RTI Act, 2005]

Norms set for the discharging functions of the Officers and employees of the Folk & Tribal Cultural Centre are as laid down in :

- (a) W.B. Service Rules Part-I & W.B. Service Rules Part- II,
- (b) West Bengal (Classification, Control and Appeal) Rules,
- (c) West Bengal Service (Duties, Right and obligation of the Government employees) Rules, 1980
- (d) W.B. Financial Rules,
- (e) Audit and Accounts Code and related different Orders, issued time to time,
- (f) W.B. Treasury Rules and
- (g) Administrative orders/ Notifications etc. of the Government as issued time to time

(5) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging functions:

[u/s 4(1)(b)(v) of RTI Act, 2005]

- (a) W.B. Service Rules Part-I & W.B. Service Rules Part- II,
- (b) West Bengal (Classification, Control and Appeal) Rules,
- (c) West Bengal Service (Duties, Right and obligation of the Government employees) Rules, 1980,
- (d) West Bengal Financial Rules,
- (e) Audit and Accounts Code and related different Orders, issued time to time,
- (f) West Bengal Treasury Rules and
- (g) Reports / Orders of the I&CA Department/ Orders of the Finance Department/ Administrative orders & Notifications of the I&CA Department etc. as issued time to time.

(6) Categories of documents that are held by it or under its control:

[u/s 4(1)(b)(vi) of RTI Act, 2005] Files related to

- (a) Accounts and Audit Matters
- (b) Budget Matters
- (c) Revenue matters
- (d) Pay & Service matters
- (e) Miscellaneous matters

Matters are dealt mainly through e-office/ IFMS and hard copy files and Registered books as per Government guideline.

(7) The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof:

[u/s 4(1)(b)(vii) of RTI Act, 2005]

Not Applicable

(8) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies

[u/s 4(1)(b)(viii) of RTI Act, 2005]

Not Applicable

(9) Directory of the Officers of Folk & Tribal Cultural Centre:

[u/s 4(1)(b)(ix) of RTI Act, 2005]

Shri Kaustav Tarafdar, WBICS, Secretary, Folk & Tribal Cultural Centre
Lokogram, Nitainagar, Chhit-Kalikapur, Kolkata-700099,
Contact No : (033) 2426 2737

(10) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations:

[u/s 4(1)(b)(x) of RTI Act, 2005]

Monthly remuneration:

Monthly remuneration of all officer and Government employee of Folk & Tribal Cultural Centre are guided as per West Bengal Services (Revision of Pay and Allowances) Rules, 2019

(11) The budget allocated to each of its agency, including the particulars of all plans, proposed expenditures and reports on disbursements made:

[u/s 4(1)(b)(xi) of RTI Act 2005]

Budget allocation is well defined as mentioned in Budget book under Demand no. 30 for the current financial year which may kindly be seen in the following link :

https://finance.wb.gov.in/writereaddata/Budget_Publication/2025_bp17.pdf

(12) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

[u/s 4(1)(b)(xii) of RTI Act, 2005]

Not Applicable

(13) Particulars of recipients of concessions, permits or authorizations granted by it:

[u/s 4(1)(b)(xiii) of RTI Act, 2005]

Not Applicable

(14) Details in respect of the information, available to or held by it, reduced in an electronic form:

[u/s 4(1)(b)(xiv) of RTI Act, 2005]

As in the I&CA Department's website : <https://www.wbicad.in/>

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As in the Folk & Tribal Cultural Centre's website : <https://ftcc.wbicad.in/>

(15) The Particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:

[u/s 4(1)(b)(xv) of RTI Act, 2005]

Available from 1pm-6pm on all Govt. working days.

(16) The names, designations and other particulars of the Public Information Officers:

[u/s 4(1)(b)(xvi) of RTI Act, 2005]

(a) Name of the Appellate Authority:

Name : Shri Kausik Basak, IAS
Designation : Spl Commissioner & E.O. Director of Culture
Address : Nabanna, Room No.808, 325, Sarat Chatterjee Road, Howrah-711102
Contact No : 22536619 / 9433401935
E-mail id : dirculturewb@gmail.com

(b) Name of the State Public Information Officer:

Name : Shri Kaustav Tarafdar, WBICS,
Designation : Secretary, Folk & Tribal Cultural Centre
Address : Lokogram, Nitainagar, Chhit-Kalikapur, Kolkata-700099
Contact No : (033) 2426 2737 & 9147770314
E-mail id : k.tarafdar@rediffmail.com